

# **Attachment C**

## **Engagement Report**



# Engagement report

Minogue Crescent, Forest Lodge

October 2020



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# Background

Over the next 10 years, we're upgrading more than 60 parks across the City of Sydney area, from small pocket parks to larger local parks.

Quality green open spaces are a high priority for our residents, workers and visitors. This network of park upgrades will create better quality open spaces for everyone to enjoy, help keep our city cooler, and support biodiversity in our local areas.

Prior to finalising the designs, we are consulting the community and stakeholders on these proposed park improvements. In 2020, we consulted on our stage 15 parks, which include:

- **Minogue Crescent, Forest Lodge**
- Peace Park, Chippendale
- Tote Park, Zetland
- Woolloomooloo Playground, Woolloomooloo
- Park on Lyons Road, Camperdown

# Engagement summary

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From 20 July to 24 August 2020, we asked the community for feedback on a concept plan to improve Minogue Crescent in Forest Lodge.

Consultation on the plan provided an opportunity for stakeholders and the community to review and comment on the design.

Consultation activities included online engagement, a letter to residents and project signage at the park.

This report outlines the community engagement activities that took place to support the consultation and summarises the key findings from the consultation.

The City also hired an Indigenous consultant to specifically engage with the indigenous community and get their feedback on the proposal.

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## Purpose of the engagement

The purpose of the engagement was to:

- gather feedback from stakeholders and the community about the proposed upgrade
  - determine the level of satisfaction with the revised concept design.
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## Outcomes from the engagement

### Submissions received during consultation

We received a total of 11 submissions (via Survey Monkey, email and phone) during the public exhibition period. The Sydney Your Say page was visited 238 times during the consultation period.

One submission was made on behalf of Land and Housing Corporation NSW.

# Key findings

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## Early Engagement

Early engagement with residents took place in November 2019 to help inform the concept design. From the early engagement survey respondents' prioritised habitat planting over the provision of play and turf areas. It was noted that there is limited wheelchair or pedestrian access, the topography of the site limits its use for kicking a ball around and that there is a lack of shade and seating.

The engagement with children showed a preference for nature play options over traditional equipment. Children made the suggestion that there should be more shade, more challenging equipment for climbing and more swings. It was suggested some sort of cubby house could be provided. The highlight for the children when in the park was interacting with the Aqueduct; they commented that it was "good for kicking goals", "as a cubby house", "challenging to climb" and "fitted lots of children at once".

These comments are reflected in the draft concept plan which went to Public Exhibition.

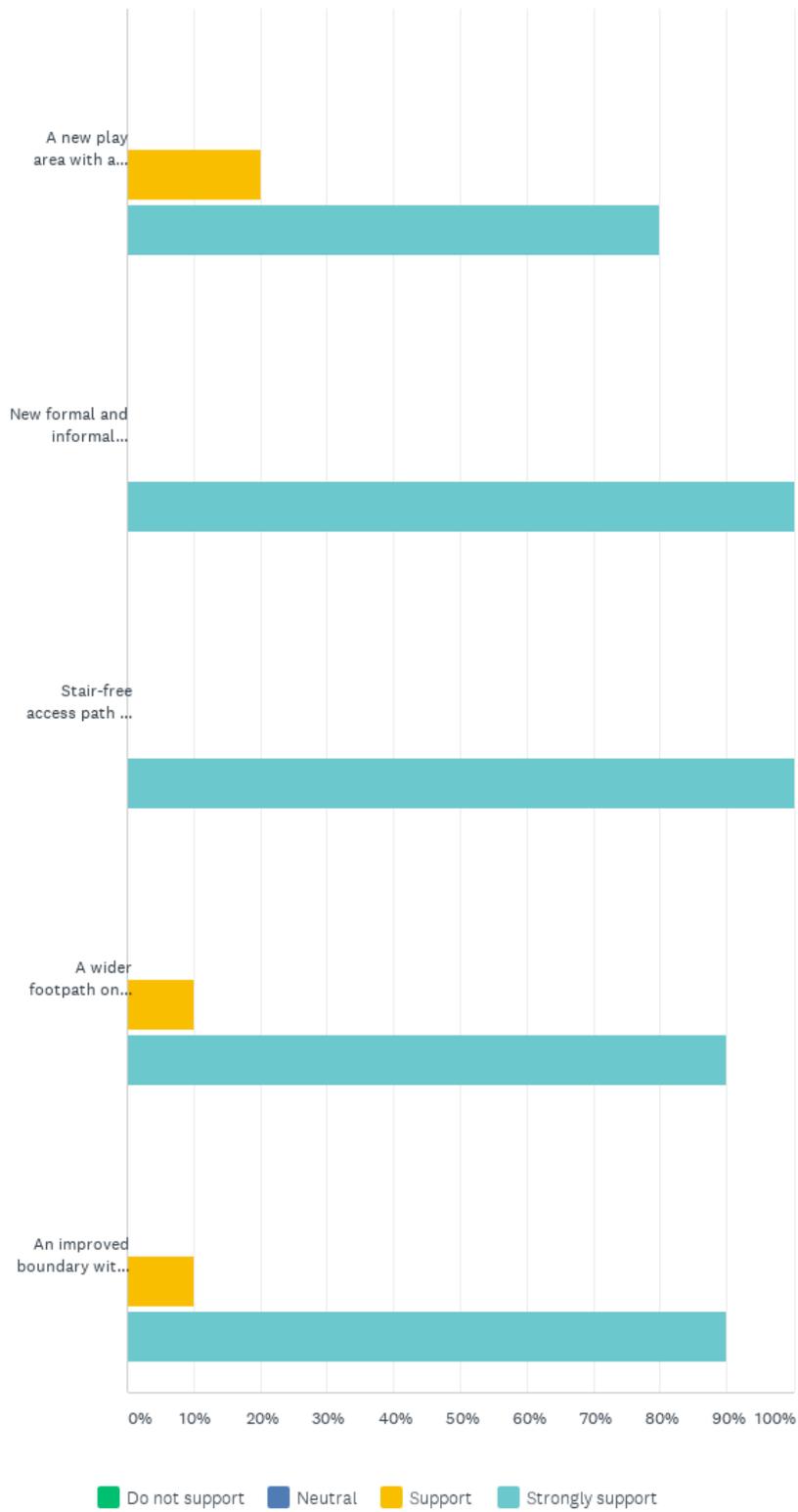
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## Online feedback form - rating elements of the proposed upgrade

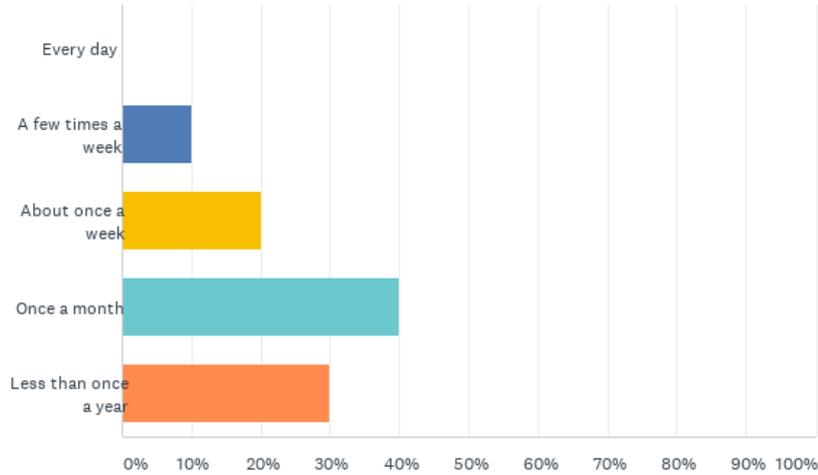
Respondents who completed the online feedback form were asked to rate how important elements of the proposed design were to them. The results are below.

# Engagement report

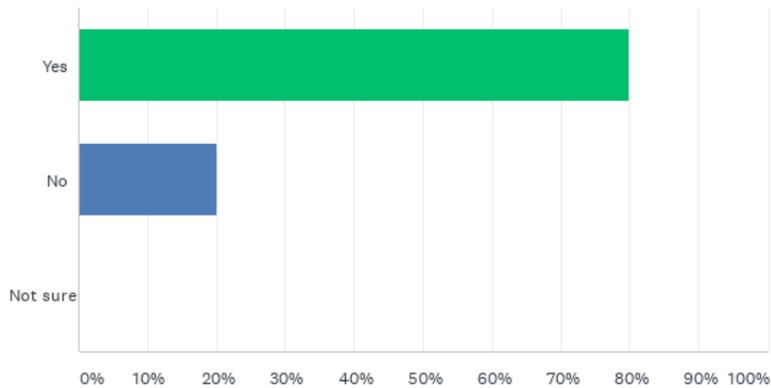
## Q1 Do you support the following elements of the upgrade?



Q2 How often do you currently use the park?



Q3 Do you think that the upgrade would change your use of the park?



Subjects/topics raised in submissions

Several subjects/topics were raised in the feedback received. These were presented as concerns, suggestions and/or requests and are summarised below.

General		
Layout	Total	City of Sydney Response
Request for consideration of a shade structure. Two people suggested that this should be over the swing. One person suggested additional trees be planted on the northern side of playground.	4	Shade modelling will be completed for the site and equipment selected and located with consideration of this shade analysis. Due to the scale of this playground a shade sail is not supported.

## Engagement report

Request for boundary fence to protect children from the road.	2	The new layout provides some informal barriers to the road through the seating wall, widened footpath, re-grading and planting. At this stage no fencing is proposed.
Request for outdoor gym equipment. One person suggested that this could be used by PCYC and the public.	3	The City has a park Fitness Equipment Plan which reviewed this location for fitness equipment. Fitness equipment was not recommended for this site.
Provide a water bubbler including a dog bowl.	1	A water bubbler with a dog bowl will be included as part of this upgrade.
Provide interpretive element which identifies first nations people walking the land and which gives recognition and inclusiveness for both Indigenous & Non-Indigenous people of the area.	1	The City is working with an Indigenous Cultural Consultant to assist with developing opportunities for engagement with and recognition of First Nations people within the local area and how this can be reflected on site as part of the park upgrade. This will be developed further in the detailed design phase.
Provide a BBQ area	1	BBQs are not currently being considered as part of this scope. The closest BBQ facilities are located at Harold Park Picnic area.
Provide a picnic area. One submission suggested including picnic tables.	2	A range of seating opportunities will be provided as part of the upgrade. These will include seats in sun and shade as well as seating with back rests and arm rests. No picnic tables are proposed as part of the upgrade due to proximity to residences. Picnic tables and BBQs are provided at Harold Park.
Provide additional seating. Two submissions requested that the seating is accessible and inclusive for people with a range of mobility concerns and disabilities. Particularly reflective of the LAHC tenants needs.	2	A City of Sydney bin will be provided as part of the upgrade.
Provide seating. The majority of LAHC tenants residing in close proximity to the park are aged 55 years (and over) and a high proportion have a disability.	1	
Provide a bin	1	A City of Sydney bin will be provided as part of the upgrade.
Provide a vegetable/community garden for local community to connect and for elderly residents to socialise	1	A community garden is not proposed as part of this scope. If residents are interested in being part of, or establishing a community garden further information can be found at <a href="https://www.cityofsydney.nsw.gov.au/community/participation/community-gardens">https://www.cityofsydney.nsw.gov.au/community/participation/community-gardens</a>

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Provide accessible toilets.	1	The provision of Public toilets across the LGA are guided by the Public Toilet Strategy. This site is not nominated as part of this strategy and therefore are not proposed as part of this park upgrade.
Consider opportunity for community art installation	1	The City is guided by the Public Art Policy and the City Art – Public Art Strategy which guides and prioritises the development of art projects across the LGA. This site is not nominated as part of this strategy and therefore not being considered as part of this scope of works.
Extent of the habitat area has increased in area since it was installed.	1	Noted. This park is nominated as part of the Urban Habitat Strategy as a key link site. Therefore, it is anticipated that this will continue to expand over time.
<b>Play space</b>	<b>Total</b>	<b>City of Sydney Response</b>
Request for bongo drums	1	Musical play equipment is not proposed as part of this park upgrade due to proximity to residential units.
Request to provide traditional swings. One person noted that there are already nest swings installed at Wood Street Reserve and Ross Street Reserve.	2	Nest swings provide an opportunity for multiple children of multiple ages and a range of abilities to play together. The City will investigate if an additional swing can be accommodated in addition to the proposed nest swing.
Play space is not challenging for children over 3 years old nor suitable for people with more than 1 child	1	The proposed play offering is aimed at children aged 2-6. Alternate play areas with play equipment suitable for older age groups can be found at Ross Street Reserve, Harold Park and at Smith Hogan and Spindlers Park.
<b>Planting</b>	<b>Total</b>	<b>City of Sydney Response</b>
Current street tree planting results in the footpath being too narrow.	1	The proposed footpath widening will accommodate pedestrians and street trees.
Tree are dropping branches and maintenance of over-hanging trees on footpath needs to be completed	1	All trees which are managed by the City are regularly monitored for tree health and corrective action is undertaken as required. The trees on this site have been assessed as part of the project and an Arborist Report has been prepared.
New tree planting should not block sun or views from residences adjacent park	1	The City will review the location of any proposed trees with consideration of sightlines, shade and solar access.

Outside scope	Total	City of Sydney Response
Positive feedback of Glebe park upgrades over the years - "many upgrades of the Glebe parks over the last 20 years have been completely exceptional."	1	Noted.
Other comments	Total	City of Sydney Response
Does not support the design. Over the top and a waste of money.	1	Noted.

## Consultation with Aboriginal and Torres Strait Islander Communities

A specialised indigenous consultant was engaged by the City's landscape architect to provide cultural advice and input on the design. Ideas raised during the indigenous consultation were:

- The significance of songlines and the story of water are key components in the inner City that can be able to all park projects and it would be good to see some connectivity between all parks.
- Suggestions re naming – using a person's name or an Aboriginal word that is connected to the park ie Nawi or tell the story of the She Oak also referred to as the Babysitting Trees or the Barra fish hook which connects to Eora fishing stories.

These ideas will be explored further during detailed design.

# Engagement activities

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## Early engagement activities

Several activities were undertaken to engage residents living in the immediate area and key stakeholders to inform the development of the concept design.

### 1. Early engagement survey

From 5 November -19 November 2019, adjacent residents and key stakeholders were invited to fill out an early engagement survey or email feedback to the Sydney Your Say email address. Nine Submissions were received.

### 2. Email to key stakeholders

Ten groups were contacted about the proposal during the early engagement phase, including The Glebe Society, Friends of Orphan School Creek – Bushcare, Forest Lodge Public School, Police and Citizens Youth Club including the following groups using these facilities; The Talent Society, Gymbaroo, Karate Academy of Japan - Gojuryu Dojo and Youth and Family Connect.

### 3. Letter to residents

During the early engagement phase, a letter about the proposal was distributed to 156 residents living immediately adjacent to the park.

### 4. Children's Consultation at Police and Citizens Youth Club

On Thursday 10<sup>th</sup> October, the project team undertook a children's consultation with 30 children aged 5-12 who were attending a holiday program at the PCYC. Feedback from these meetings were fed into the development of the concept design.

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## Public exhibition activities

### 1. Sydney Your Say webpage

A Sydney Your Say webpage, <https://www.cityofsydney.nsw.gov.au/council/your-say/park-playground-upgrades/improving-minogue-crescent-reserve-forest-lodge> was created. The page included an electronic copy of the revised concept design, survey and other key information about the consultation.

### 2. Online feedback form via Survey Monkey

The community and stakeholders were able to give feedback using an online feedback form. A link to the feedback form was provided on the Sydney Your Say website.

### 3. Sydney Your Say e-News

The consultation was included in the Sydney Your Say 11 August 2020 e-Newsletter (7,348).

### 4. Consultation letter

A letter was posted to residents, inviting them to give feedback on the proposal. 156 letters were distributed.

### 5. Notification email

An email was sent to key stakeholders, including The Glebe Society, Friends of Orphan School Creek – Bushcare, Forest Lodge Public School, Police and Citizens Youth Club including the following groups using these facilities; The Talent Society, Gymbaroo, Karate Academy of Japan - Gojuryu Dojo and Youth and Family Connect.

An email was also sent to the following landowners: Sydney Water and Land and Housing Corporation.

### 6. On site signage

Two notice boards were installed at Minogue Crescent, inviting people to give feedback on the proposal.

### 7. Community meeting

A Zoom meeting was scheduled for 28 July, however no residents registered to attend.

### 8. On site meeting

The project team met with one resident on-site on the 18 August to discuss the project.

# Appendix

## Appendix A: concept design

### Proposed works



- Key**
- Existing trees to be retained
  - New trees
  - Existing trees to be relocated
  - Existing habitat planting
  - Turf
  - New habitat planting
  - New bench seats
  - New round timber platform
  - New concrete path
  - Recycled brick paving
  - New mulch surface
  - New rubber softfall

- 01** New entry from street
- 02** New connection to PCYC
- 03** New central path
- 04** Open lawn area
- 05** New low seating wall
- 06** New basket swing
- 07** New hill slide and nature play
- 08** Shaded seating area in turf
- 09** Improved boundary to PCYC carpark
- 10** New planting to capture site stormwater
- 11** Existing habitat planting to be retained
- 12** Extension of existing habitat planting
- 13** Improved access to adjacent residences
- 14** Footpath widening on Minogue Crescent

0 1m 5m 15m

NORTH

**Minogue Crescent Reserve upgrade - community consultation plan**

**CITY OF SYDNEY**

# Improving Minogue Crescent Reserve, Forest Lodge



## Under review

Contributions to this consultation are closed for evaluation and review. The project team will report back on key outcomes.

We plan to upgrade the park and playground at Minogue Crescent Reserve, Forest Lodge and invite your feedback on the proposed design.

Over the next 10 years, we will upgrade more than 60 parks across the City of Sydney area, from small pocket parks to larger local parks.

Quality green open spaces are a priority for our residents, workers and visitors. These park upgrades will create better quality open spaces for everyone to enjoy, help keep our city cooler, and support biodiversity in our local areas.

The proposal for Minogue Crescent Reserve includes:

- stair-free access path to the playground
- a new play area with a nest swing, slide mound and nature play areas
- better turf, more native plants and new trees
- new formal and informal seating in both the sun and shade
- a wider footpath on Minogue Crescent
- an improved boundary with the Police Citizens Youth Club.

To accommodate these improvements, we need to relocate 5 small *Liriodendron tulipifera* trees within the park. A total of 11 new trees (plus 5 relocated trees) will be planted as part of these works, increasing overall canopy cover in the park in line with our tree canopy targets.

## How you can give feedback

You can [view the proposed design](#) and give your feedback by completing an online feedback form.

[Online form](#)

Consultation closes at **5pm on Monday 24 August 2020**.

Feedback may be published in publicly available reports at the end of the consultation period. Your name or organisation's name may appear in these reports with your feedback attributed. If you would like your feedback to be kept confidential, please let us know when making your submission.

## Other ways to give your feedback

We want to make sure everybody has the opportunity to provide ideas and feedback.

If you prefer to talk to us in person, please contact the City of Sydney officer listed in contacts.

If you are Deaf or have a hearing or speech impairment you can contact us through the [National Relay Service](#). You will need to provide our phone number 02 9265 9333.

## Key dates

Public consultation period  
20 July to 24 August 2020

Online briefing  
28 July 2020

## Contacts

Helen Rogers  
Design Manager

02 9265 9333  
[sydneyyoursay@cityofsydney.nsw.gov.au](mailto:sydneyyoursay@cityofsydney.nsw.gov.au)

## Related projects

- [Park and playground upgrades](#)

## Links

[Online form](#)



## [Park upgrade plans](#)

Do you live, visit or work in Woolloomooloo, Zetland, Chippendale, Forest Lodge or Camperdown? We're upgrading parks and playgrounds in your local area. Let us know what you think of the proposed designs:

- [Peace Park, Chippendale](#)
- [Tote Park playground, Zetland](#)
- [Minogue Crescent Reserve, Forest Lodge](#)
- [Woolloomooloo Playground, Woolloomooloo](#)
- [Park on Lyons Road, Camperdown](#)

[Read more](#)

# Engagement report

## Appendix C: Consultation letter



THE LORD MAYOR OF SYDNEY  
**CLOVER MOORE**

20 July 2020

### Improving Minogue Crescent Reserve, Forest Lodge

The City of Sydney plans to upgrade Minogue Crescent Reserve in Forest Lodge and invite your feedback on the proposed design.

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#### How to give feedback on the design

We know our residents, workers and visitors are focused on physical distancing and health and wellbeing, and many are experiencing economic stress. Visit [cityofsydney.nsw.gov.au/covid19-response](http://cityofsydney.nsw.gov.au/covid19-response) for more information on how the City is responding to the Covid-19 pandemic.

While how our staff will consult with you may look a little different, we still want to hear from you, and will provide plenty of opportunities to have your say on the projects and programs that affect you.

The proposed design is included with this letter. You can give feedback on this proposal at [cityofsydney.nsw.gov.au/park-playground-upgrades](http://cityofsydney.nsw.gov.au/park-playground-upgrades) by **5pm on 17 August 2020**.

We also invite you to a briefing on the proposed design with the project team via a Zoom video call on **Tuesday 28 July** from **6.15pm to 6.45pm**. Register to join this meeting at the link above by 5pm on Sunday 26 July. After you register, we will provide you with more information to set up the video call.

#### Next steps

We will report all feedback and any resulting design changes to Council. After Council resolves to proceed with the upgrade, we will continue to detailed design. We will keep you updated on the progress of this project.

Sydney Town Hall  
483 George Street Sydney NSW 2000  
Phone 02 9265 9229 Fax 02 9265 9328  
[cmoore@cityofsydney.nsw.gov.au](mailto:cmoore@cityofsydney.nsw.gov.au)

Sustainable  
Sydney 2030

The time for action on  
climate change is now

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For more information about the project, please contact Helen Rogers, City Design Manager, on 9265 9333 or at [sydneyyoursay@cityofsydney.nsw.gov.au](mailto:sydneyyoursay@cityofsydney.nsw.gov.au).

Yours sincerely

Clover Moore  
Lord Mayor of Sydney

CITY OF SYDNEY 

# Have your say

## Improving Minogue Crescent Reserve

We plan to upgrade Minogue Crescent Reserve and invite your feedback on the proposed design.

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Consultation closes at **5pm on Tuesday 11 August 2020.**

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